



INSTRUCTIONS FOR OPENING PRE- DEPOSIT ACCOUNT (PDA)

- 1. The application for opening the PDA shall be made in the format enclosed.**
- 2. The copies of the following Certificates/Documents are to be enclosed along with the Application:**
 - a. Certificate of Incorporation issued by the Registrar of Companies (for Public Ltd/ Pvt Ltd companies) and Certificate of Registration issued by the Registrar of Firms (for Partnership firms).**
 - b. Copy of the CHA Licence issued by the Commissioner of Customs (for CHA's only)**
 - c. Copy of the Board Resolution in case of Company for ascertaining the authorized Cheque Signatory.**
- 3. Initial deposit in the form of crossed DD/Cash. DD to be drawn in the name of “Menzies Aviation (Bengaluru) Private Limited” payable at Bangalore, as applicable. Subsequent payments can be made in the form of crossed cheques.**
- 4. Only local cheques shall be accepted. Outstation and Third party cheques shall not be accepted.**
- 5. Minimum balance of Rs.5,000/- shall be maintained in the PDA Account at any given point of time.**



PRE- DEPOSIT ACCOUNT APPLICATION FORM

ACCOUNT APPLICANT DETAILS

All Customers

Full Trading Name
or Business Title: _____

Trading Address: _____

Registered Address: _____

CHA No. _____

Telephone: () _____ Facsimile () _____ E/Mail: _____

Contact Person Name: _____ Position: _____ Contact No () _____

PAN No. _____ TAN No. _____ IATA No. _____

Credit Level Applied for INR _____

Three Trade References Required:

Company: _____ Contact No () _____

Company: _____ Contact No () _____

Company: _____ Contact No () _____

IF YOU ARE A COMPANY

Date of Incorporation: _____ Place of Incorporation: _____

Cert. of Incorporation No. _____

Directors: *Full Name:* _____

Address: _____

Full Name: _____

Address: _____

Full Name: _____

Address: _____

IF YOU ARE A PARTNERSHIP OR SOLE TRADER

Partners/
Proprietors *Full Name:* _____ *DOB:* ____ / ____ / ____

Address: _____

Full Name: _____ *DOB:* ____ / ____ / ____

Address: _____

Full Name: _____ *DOB:* ____ / ____ / ____

Address: _____



SPECIMEN SIGNATURE OF MANAGER / PARTNER/ AUTHORISED REPRESENTATIVE

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INITIAL DEPOSIT : Rs.

DD No..... DATE..... BANK NAME.....
CASH.....

AGREEMENT

I/We certify that the above details are true and correct and understand that all credit accounts will be paid on your customary credit terms of NETT (insert credit period allowed, if any) Days. We acknowledge that the terms and conditions on which the credit account may be granted and operated are subject to change without notice.

Menzies Aviation (Bengaluru) Private Limited retains the absolute discretion to accept or reject your application without giving any cause therefore.

Signature: _____ Position: _____
Name: _____ Date: _____

For Menzies use only :

VERIFIED BY : MANAGER OPERATIONS

ACCEPTED BY : MANAGER FINANCE

ENTERED INTO SUN:

SUN CODE:
